

24 April 1959

D-R-A-F-T

[REDACTED] :jmc

25X1A9a

25X1A9a
[REDACTED]

Career Service Comments (Section E)
Career Preference Outline

25X1A9a

The Board recognizes that [REDACTED] career development is the result of a natural process of employee training and experience where capabilities have been utilized in the work of the Agency. His promotion to Deputy Chief of the Cartography Division was in recognition of the achievement of a number of capabilities. It is expected that further growth will take place through training and on-the-job experience.

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A.

GENERAL

1. NAME OF EMPLOYEE (Last-First-Middle)	2. DATE OF BIRTH	3. SERVICE DESIGNATION	4. GRADE
[REDACTED] 25X1A9a	13 Sept. 1909	IR - GS-13	GS-13
5. ORGANIZATIONAL TITLE	6. POSITION TITLE	7. OCCUPATIONAL CODE	8. OFFICE OF ASSIGNMENT
Dep. Chief, Cartog. Div.	IO (Cartog)	GS-0150.02	ORR, Cartography Div.

SECTION B.

CAREER INTERESTS

Office of Chief

9. GENERAL TYPE OF ACTIVITY

Cartography

10. SPECIFIC TYPE OF ACTIVITY (Including assignments)

A. IMMEDIATE (Within next 1 to 2 years)

The production of maps, charts, and other map graphics is of paramount interest to me and as a member of the Cartography Division, I anticipate continuing in the field of cartography, probably with increased responsibilities in supervision.

B. LONG-RANGE (Within next 3 to 5 years)

My long-range plans are to continue work in the same field.

SECTION C.

TRAINING

11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING

A. IMMEDIATE (Within next 1 to 2 years)

Additional courses in supervision and management would be desirable.

B. LONG-RANGE (Within next 3 to 5 years)

12. ADDITIONAL COMMENTS

25X1A9a

RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.

13. DATE COMPLETED

2 December 1957

SECRET

(When Filled In)

SECTION D.

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15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

25X1A9a

[REDACTED] was designated Deputy Chief, Cartography Division, on 1 December 1957. During the past 15 years he has progressively assumed greater responsibilities in the Division which has resulted in his new assignment. He is particularly well qualified and motivated toward his present type of assignment. His career interests as stated above are fully concurred in at this date.

16. RELATIVE TO TRAINING FOR EMPLOYEE

Increased administrative responsibilities would support additional training in management practices, if available. Concur with [REDACTED] suggestions.

17. TYPED OR PRINTED NAME OF SUPERVISOR

25X1A9a

25X1A9a

19. TITLE

Chief, Cartography Division, ORR

2 December 1957

SECTION E.

FOR USE OF CAREER SERVICE

21. COMMENTS

22. TYPED OR PRINTED NAME

23. SIGNATURE

24. TITLE

25. DATE

LEAVE BLANK

SECRET

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(When Filled In)

SUPERVISORY COMMENTS ON CAREER PREFERENCE OUTLINES

SUBJECT: (Name)

Chairman, ORR Career Service Board

25X1A9a

1ST INDORSEMENT

COMMENTS BY CHIEF (Division or Staff)

(NA see Section 3 of CPD)

DATE

SIGNATURE

2ND INDORSEMENT

COMMENTS BY AREA CHIEF (When applicable)

- ☐ I CONCUR IN THE (Division) (Staff) CHIEF'S COMMENTS
- ☐ AS THE EMPLOYEE IS NOT PERSONALLY KNOWN TO ME, I ACCEPT COMMENTS OF (Division) (Staff) CHIEF
- ☒ OTHER (Specify)

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25X1A9a's career development is the result of a natural process of employee training and experience where capabilities are developed and used in the work the Agency must do. His recent promotion to Deputy Chief is in recognition of a number of capabilities. It is expected that further growth will take place through training and on-the-job experience.

SIGNATURE

25X1A9a